

UNIVERSITY OF NEW MEXICO

**DEPARTMENT OF
ANTHROPOLOGY**

**GRADUATE STUDENT FUNDING
GUIDE**

2016-2017

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Anthropology Department Funding Opportunities

Ruth E. Kennedy Award

The Ruth E. Kennedy Award is given annually by the Department of Anthropology to honor the memory of Ruth E. Kennedy, wife of Edwin L. Kennedy, a major donor to the Maxwell Museum. Initiated in 1981, the award recognizes Mrs. Kennedy's abiding interest in public education.

Nature of the award:

1. Student receives an honorarium of approximately \$500
2. Delivers a public lecture at the AGSU Spring Symposium.

Application Deadline: Monday before fall break

Eligibility:

1. Ph.D. with an exceptional academic record
2. Must have passed Ph.D. Special Exam
3. Dissertation prospectus must be approved
4. Dissertation research must be completed and at least in the analysis phase
5. If dissertation is completed, the defense must have been in the past year
6. Must be able to deliver public lecture at the designated time

Student Self-nomination Procedure to the Subfield:

1. Submit self-nomination materials to Matt Tuttle and your subfield Grad Advisor. Submit letter of intent providing a title and a brief description of the lecture that will be presented.
2. Provide a copy of a Curriculum Vita.

Subfield Nomination Procedure:

1. Ascertain that potential candidate is eligible
2. Ascertain the candidate is able to give lecture at the AGSU Spring Symposium
3. Be prepared to make a short presentation on the candidate's qualifications at the next faculty meeting
4. Be prepared to introduce the successful candidate to the audience before the talk
5. Forward the name of the selected candidate and a copy of the nomination materials to the Graduate Committee for a final decision

Responsibilities of Kennedy Awardee:

1. Prepare for the Graduate Program Advisor, no later than 3 weeks prior to the symposium:
 - a. Name of Candidate as s/he wishes it to appear in print
 - b. Title of talk
 - c. Brief description of the talk and any audio-video equipment needed
 - d. Short biography for publicity purposes
 - e. A list of the people to be invited
2. Give the lecture on the selected date, bearing in mind that the presentation is for a general audience

Responsibilities of Subfield from which Awardee is selected:

1. Inform the successful candidate immediately of his/her responsibilities (above)
2. Assign the winner as necessary in preparing an appealing lecture for a general audience
3. Assign a subfield faculty member to introduce the winner to the audience

Frieda Butler Award

The Frieda D. Butler Award is given annually by the department of anthropology to honor the memory of Mrs. Butler, who established an endowment in 1975, when her grandson, Dr. Richard A. Barrett, was a member of the department faculty. In 1981 Butler's daughter Margaret A. Barrett requested that a portion of the fund's income be used for "a small award to a promising graduate student in anthropology."

Application Deadline: Monday before fall break

Nature of the award:

1. Student receives an honorarium of approximately \$500
2. Student delivers a public lecture at the Graduate Student Symposium

Eligibility:

1. Has an exceptional academic record
2. Is at least in the semester in which s/he completes the Master's Degree
3. Has not yet taken the Doctoral Specials Examination
4. If the M.A. or qualifying exam is on hand, it must have been received no more than three years ago
5. Has done some primary research including fieldwork or museum's collections analysis that forms the basis of the lecture
6. Must be able to deliver public lecture at the designated time

Student Self-nomination Procedure to the Subfield

1. Submit self-nomination materials to Matt Tuttle and your subfield Grad Advisor.
2. Submit letter of intent providing a title and a brief description of the lecture that will be presented.
3. Provide a copy of a Curriculum Vitae

Subfield Nomination Procedure:

1. Ascertain that potential candidate is eligible
2. Ascertain the candidate is able to give lecture at the Spring AGSU Symposium
3. Be prepared to make a short presentation on the candidate's qualifications at the next faculty meeting
4. Be prepared to introduce the successful candidate to the audience before the talk
5. Prepare and submit a succinct, written nomination for review by the Graduate Committee
6. Forward the name of the selected candidate and a copy of the nomination materials to the Graduate Committee for a final decision no later than December

Responsibilities of Butler Awardee:

1. Prepare the following for the Graduate Program Advisor, no later than three weeks prior to the AGSU Symposium:
 - a. Full name of Candidate as s/he wishes it to appear in print
 - b. Title of the talk
 - c. Brief description of the talk and any audio-video equipment needed
 - d. Short biography for publicity purposes
2. Give the lecture on the selected date, bearing in mind that the presentation is for a general audience

Responsibilities of Subfield from which an Awardee is selected:

1. Inform the successful candidate immediately of his/her responsibilities (above)
2. Assist the winner as necessary in preparing an appealing lecture for a general audience
3. Assign a subfield faculty member to introduce the winner to the audience

New Mexico Folklore Scholars Endowment

Application Deadline: Monday before fall break in alternate years beginning in Fall 2012.

Nature of the Award:

1. Student receives an honorarium of approximately \$600
2. Student delivers a public lecture at the Graduate Student Symposium

Eligibility:

1. Anthropology graduate or undergraduate student with an exceptional academic record
2. Student has been involved in some investigative research and writing in the area of New Mexico Folklore that is part of a larger project such as an honors paper or graduate thesis
3. Student is able to present a lecture on a paper or dissertation in the area of Folklore with a preference given to SW Folklore which could include interests such as tourism, folklore, ethno-history, cultural representation
4. Must be able to deliver public lecture at the designated time

Student Self-nomination Procedure to the Subfield

1. Submit letter of intent providing a title and a brief description of the lecture that will be presented to Matt Tuttle and your subfield Grad Advisor.
2. Submit an abstract or paper of folklore research and/or writing

Subfield Nomination Procedure:

1. Ascertain that potential candidate is eligible. Student selected in Fall for Spring award.
2. Ascertain the candidate is able to give lecture in the Spring semester
3. Someone in the subfield, preferably the student's advisor should be prepared to introduce the successful candidate to the audience before the talk
4. Prepare and submit a succinct, written nomination for review by the Graduate Committee
5. Forward the name of the selected candidate and a copy of the nomination materials to the Graduate Committee for a final nominee decision in December.

6. Present nominee to Ethnology Subfield for final approval of the candidate

Responsibilities of the Folklore Awardee:

1. Provide public talk at the AGSU Spring Symposium
2. Give the lecture on the selected date, bearing in mind that the presentation is for a general audience

Responsibilities of Subfield from Which an Awardee is selected:

1. Inform the candidate of his/her success
2. Inform the successful candidate immediately of his/her responsibilities (above)
3. Forward the name of the finalist to the department Accountant and Program Advisement Coordinator to insure timely processing of the award
4. Assign a subfield faculty member to introduce the winner to the audience

Karl H. Schwerin Graduate Fellowship In Ethnology

The Karl H. Schwerin Graduate Fellowship in Ethnology is awarded annually by the Department of Anthropology. Professor Schwerin of the department faculty endowed the fellowship, which was first awarded in 1998.

Application Deadline: TBA

Nature of the award:

1. Variable award depend on interest drawn from an endowment account.
2. Awards in previous years were approximately \$500-\$850
3. Recipient chosen in the spring (mid-April) for the following fall semester
4. The fellowship is an annual award and should be paid on a yearly basis
5. May be awarded to the same student in successive years providing the student is making satisfactory academic progress toward a degree

Eligibility:

1. Deserving graduate students pursuing a course of study in ethnology or cultural or social anthropology
2. Fellowship awarded to students who have not yet begun doctoral field research.
3. Fellowship awarded only to an individual who has not received other support
4. Primary consideration will be based on scholastic ability and research potential
5. Consideration will be given to students who can demonstrate financial need

Subfield Nomination Procedure (Ethnology only):

1. Ascertain that potential candidate is eligible.
2. A committee consisting of the Chair of the Department of Anthropology and two faculty representatives from the department's programs in ethnology, cultural anthropology or social anthropology shall select recipients of the annual graduate fellowship award in accordance with the normal criteria used to select any and all fellowship winners.

3. Student's ethnology faculty graduate advisor must notify the successful candidate, the program advisement coordinator, and the department accountant
4. Student's ethnology faculty graduate advisor must notify Dr. Karl Schwerin

**Part Time Teaching Assistant (PTTA)
(Paid out of A&S part-time instructor budget)**

Part Time Teaching Assistantships are available based on funding provided by the College of Arts and Sciences and varies each year. These assignments are dependent on courses assigned making minimum enrollment thresholds. There are no guarantees for funding unless the class makes minimum enrollment.

Application Deadline: For preferred consideration, apply by the first Friday of the previous semester. However, applications may be submitted at any time.

Nature of the award:

1. These are Teaching appointments, and the student teaches and grades the course
2. The stipend is set at \$3,828 per semester for a .25 position for each 3-credit class or for 2-labs (1 cr each), and includes 6 hours tuition and health insurance.
3. PTTA positions are specifically tied to classes, a contract will be cancelled if the class does not meet minimum enrollment threshold of 15 students.

Eligibility:

1. Preference will be given to those with in-depth knowledge of the specific class topic, teaching experience, good standing as a graduate student, past work performance, plus seniority in the program and financial need.

Application Process:

1. Fill out a PTTA application (included in this handbook) and send it to Matt Tuttle by email, Mattt@unm.edu and your subfield Grad Advisor.
2. Include information regarding your past teaching experience, area of expertise, etc.
3. Application can be found in the Appendix of this document.

Teaching Assistant (TA) or Graduate Assistant (GA) positions

Application Deadline: January 22, 2017

Nature of the award:

1. These are department Assistantships, and range from .25 FTE/10 hours per week to .50FTE/20 hours per week.
2. The stipend is currently set by the Graduate Studies Department at \$14,198.44 per year for a .50 position.

3. The award includes stipend, tuition (12 hours per semester for a .50 FTE) and health insurance.
4. Students are assigned as needed to classes to assist instructors. A common assignment is to assist in one large class, two smaller classes, or teach 2-3 labs depending on size.
5. Conflicts with student class schedules may arise. While we try to accommodate these issues, it is not always possible to fit the TA workload to the student's schedule.

Eligibility:

1. Typically all students have an opportunity to receive TA/GA support. See the Department of Anthropology Graduate Handbook for details.

Application Process:

1. Fill out a TA application (one is included in this Handbook) and email it to Matt mattt@unm.edu and your subfield Graduate Advisor.
2. Establish your semester schedule as soon as possible so you can coordinate your assignment with the subfield Graduate Advisor.

Department Student Travel Funds

Application Deadline: There are two application periods each year. Monday before Spring and Fall break

Nature of the award:

1. Travel grants can be up to \$300 each and cover any time of that academic year for travel through June 30th.
2. Applications can be retroactive or in advance of one semester (for example in cases where an abstract was accepted and conference attended after previous deadline).
3. Graduate Committee will select recipients.
4. Department travel/research funds are disbursed on a reimbursement basis for travel through June 30th.
5. You must submit original receipts within 1 week of completing your trip. Expect the reimbursement process to take a week or so.

Eligibility:

1. Anthropology graduate students in good standing.
2. Awards are given only to students participating in a Conference to cover travel, food, lodging, conference fees, etc.
3. Students can receive funds only every other year (more if there are no other qualified candidates), starting with the 2007-08 academic year.
4. Limit of 3 travel grants during time at UNM. Seniority (closeness to completion of dissertation) will be taken into consideration but is not the sole criterion for selection

Application Process:

1. Self-nominate to department by email to Matt Tuttle and your subfield Grad Advisor.
2. Use department travel grant application found in the Appendix of this document.

Graduate Dean's Dissertation Fellowship

<http://grad.unm.edu/funding/fellowships/deans-fellowship.html>

Application Deadline: Self nomination due to Matt Tuttle the 1st Friday of Spring Semester

Nature of the award:

1. Stipend of \$8,000.00 in two installments, Fall and Spring.
2. This award does not include tuition or fees.
3. Recipients are required to submit a written progress report at the end of the fall semester. The spring stipend will not be disbursed until the progress report is submitted.

Eligibility:

1. Candidates will be considered only through nomination by their academic unit.
2. Must be in the process of writing the dissertation, and anticipate completion by the end of the following year.
3. Previous recipients will not be eligible.

Application Process:

1. Student should self-nominate to Matt Tuttle with a copy of academic transcript, Curriculum Vita, outline of dissertation organization and progress, and a statement describing academic goals and how getting the fellowship would facilitate completion of the dissertation, and a letter of support from the candidate's major advisor.
2. Subfields choose one-candidate and forward these materials to the Graduate Committee.
3. Once a candidate is chosen, application materials, a nomination form, and a letter of support from the chair must be forwarded to the Graduate Studies office.

**Frank J. Broilo, Harry W. and Margaret Basehart Memorial
Endowment Scholarship**

The Frank J. Broilo, Harry W. and Margaret Basehart Memorial Endowment Scholarship is a cash award of up to \$500 or more is awarded annually by the Department of Anthropology to honor the memory of Frank J. Broilo, the first director of UNM's Office of Contract Archaeology until his death in 1979; Professor Harry W. Basehart, professor emeritus of anthropology until his death in 1988 and editor of the Department's Journal of Anthropological Research from 1962 to 1974 and 1981 to 1982; and his wife Margaret Basehart, who died in 1992.

Application Deadline: Fall semester

Nature of the award:

1. The award provides a \$500 stipend
2. Awards are made yearly and alternate between Archaeology and Ethnology
3. Awards are made in the Spring semester, with Ethnology being awarded in odd years and Archaeology in even years.

Eligibility:

1. Given to deserving graduate students who are pursuing a course of study in Archaeology or Ethnology.
2. The scholarship alternates annually between Archaeology and Ethnology graduate students.

Application Process:

1. Archaeology faculty will send an announcement asking students to submit a conference paper or poster for consideration.
2. Ethnology candidates are nominated by the subfield

**Alfonso Ortiz Center for Intercultural Studies
Public Policy Fellowship**

Application Deadline: Second Friday in April. Please submit electronic applications to the faculty Director of the Ortiz Center.

Nature of the award:

1. This award provides a \$10,000 stipend plus tuition up to six credit hours per semester.
2. During the grant year, the recipient will work 10 hours per week for the Ortiz Center, assisting the Director and the Chair of the Advisory board with Ortiz activities. This may include assisting with and taking notes for the annual Advisory Board meeting and serving on the Department Colloquium Committee.
3. The recipient will also make public presentations to the Anthropology Department and to his/her collaborators outlining the results of the research and specific policy recommendations.
4. Selection committee consists of the Ortiz Center (faculty) Director, Convener of Ethnology, and Chair of the Anthropology Department.

Eligibility:

1. Eligible candidates must be in the Ethnology program and at the stage of conducting fieldwork or writing the dissertation.
2. Candidate should be conducting research that is both collaborative and relevant to a policy issue. Possible areas of focus can include but are not limited to health care, immigration, education, language issues, economic development, human rights, and the environment.
3. Application for a one-year renewal is permitted.

Application Process:

1. Applicants submit a short proposal (2-3 pages) that will include:
 - a. A research topic with justification for the way in which the research contributes to informed decisions or actions on a public policy issue,
 - b. A plan of work and time-line for research and/or dissertation write-up,
 - c. A plan for collaboration with a community, NGO, or government agency, and
 - d. A specific set of activities that will tie the research results to concrete policy work.
2. The proposal may be based on the student's dissertation research. It may involve a community, NGO or agency that is not in Albuquerque or even the U.S. In this case the applicant should specify how collaboration would take place at a distance.
3. A brief CV should also be included.

Ortiz Center & AGSU Award for Public Anthropology

Co-sponsored by the Ortiz Center for Intercultural Studies and the Anthropology Graduate Student Union, this award is designed to raise awareness of the work being done by UNM graduate students in the area of public anthropology and to highlight the breadth of research that addresses the concerns of public anthropology.

Public anthropology, as defined by the Ortiz Center and UNM Department of Anthropology, is anthropological work that seeks to address larger social concerns beyond the boundaries of the discipline and the academy. It necessarily involves community engagement and communication with non-academic as well as academic audiences, and the promotion of public conversation of anthropological topics. It may involve community-based, collaborative, and participatory approaches in any or all phases of research, from problem definition and design to the dissemination of findings.

Examples of public anthropology include, but are not limited to:

- Community-based, collaborative project design
- Communication of anthropological content to non-academic audiences
- Use of anthropological knowledge with public application

Application Deadline: Last Friday in November

Nature of the Award:

1. The recipient will give a public lecture and receive an honorarium of \$200.
2. Preference will be given to applicants who are employing public anthropology as a main axis for organizing their dissertation research, although this is *not* a requirement.
3. Preference will be given to projects with a strong theoretical and strong practical element.
4. Preference will be given to applicants to seek to bring their knowledge into the broader public discourse through any means.
5. The Ortiz Center Fellow for Public Anthropology, the Ortiz Center Director, and an AGSU representative are responsible for selecting the recipient, based on the criteria.

Eligibility:

1. Any AGSU member is eligible to apply, but that member may not serve as the AGSU representative to the selection board.
2. The Ortiz Center Fellow may apply years that they are not receiving the fellowship, but not the same year.
3. The lecture can be scheduled as part of the Spring Anthropology Department Colloquia Series.

Application Process:

1. Candidate should submit application materials electronically to Matt Tuttle mattt@unm.edu and their subfield Graduate Advisor.
2. Application should include a letter of intent outlining previous experience, areas of interest, and other relevant information.
3. Application should also include a current Curriculum Vitae.

Maxwell Museum of Anthropology and Anthropology Department

The Department of Anthropology and The Maxwell Museum invite applications for Senior Hibben Awards. Two categories of scholarships are available for the 2016-2017 academic year.

Hibben Doctoral Research Awards

Application Deadline: January 22, 2016

Nature of the award:

1. The Department of Anthropology and the Maxwell Museum invite applications for two categories of Doctoral Research Award:
 - I. Anthropological research in the Southwest, with an emphasis on public anthropology. *

II. Research focused on Maxwell Museum collections.

2. Awards of up to \$10,000 will be available in each category for the 2016-2017 academic year.
3. There is no service component to this award.
4. This award may not be given in conjunction with other major awards such as the Mellon, RWJF or PIBBS or .75 assistantships.

Eligibility:

1. Open to students in good academic standing who have passed their Doctoral Specials Examination and whose dissertation proposal has been approved by the subfield faculty.
2. We may favor students in the research phase.

Application Process:

1. Eligible students should submit to subfield Graduate Advisor and Matt Tuttle, a CV and a letter of intent that summarizes the proposed research project, describes academic and career goals, and explains how the award will facilitate completion of the dissertation.
2. Each subfield will rank its applicants and forward their nominations to the Hibben Award Selection Committee, whose final decision is subject to approval by the Hibben Trust Board.

**Public Anthropology: Anthropological work that seeks to address larger social concerns beyond the boundaries of the discipline and the academy. It necessarily involves community engagement and communication with non-academic as well as academic audiences, and the promotion of public conversation about broad social issues. It may involve community-based, collaborative, and participatory approaches in any or all phases of research, from problem definition and design to the dissemination of findings. It seeks to fuse theory with practice, and to achieve social value for specific communities of study and/or the wider public.*

Office of Graduate Studies (GS)

Graduate Research Supplement

<http://grad.unm.edu/funding/grants-students/research-supplement.html>

Application Deadline: March 1, 2017 to Anthropology Department

Nature of the award:

1. The Graduate Research Supplement awards up to \$2,000.00 to facilitate completion of the MFA or PhD dissertation.
2. These awards support direct expenses incurred for archival or field research.
3. This award may not be used for stipends, books, travel to conferences, or equipment expenses.

4. Awards are based on major accomplishments since entering graduate school, a well-defined and successful program of research, a timeline for completion of the thesis or dissertation, and application materials.

Application Process:

1. Submit a 500-word personal statement and two letters of recommendation electronically as PDF to Matt Tuttle and your subfield Graduate Advisor.
2. Applications are subject to approval by the graduate unit.
3. Each department may submit one nomination for this award.

**New Mexico Higher Education Department
Graduate Scholarship Program**

<http://grad.unm.edu/funding/scholarships/hed-scholarship.html>

Applications Deadline: March 1st

Nature of the award:

1. Stipend of \$7,200.00 in two installments of \$3,600.00 per semester.
2. This award does not include tuition or fees.
3. Student must work 10 hours unpaid as an intern or in an assignment and must have a 10 paid position.

Eligibility:

1. Students who are under-represented in the discipline (Note that women are not under-represented in Anthropology).
2. Candidate must be a New Mexico resident
3. Candidate must demonstrate financial need.

Application Process:

1. Submit application materials directly to Graduate Studies.
2. Application documents are available on the Graduate Studies web page.

Tom L. Popejoy Dissertation Prize

<http://grad.unm.edu/funding/awards.html>

Applications Deadline: January 22.

Nature of the award:

1. A \$1,000 stipend will be awarded at Spring Commencement each year.
2. Assistance with publication by the University of New Mexico Press or another publisher will be provided.
3. The recipient should be present at Spring Commencement to accept the award.

Eligibility:

1. Any graduate student or recent Ph.D. with a strong dissertation worthy of a prize.

2. Manuscripts from up to previous two years may be submitted.
3. See Graduate Studies guidelines at online address above.

Application Process:

1. Submit self-nomination to Matt Tuttle and your subfield Grad Advisor.
2. Provide a written overview of the dissertation, a copy of the dissertation, the nominee's current position, and what publications/grants arose from the dissertation.
3. Anthropology is eligible to nominate a student every three years, with the next nomination cycle occurring in 2017.

Graduate and Professional Student Association (GPSA)

New Mexico Research Grant (NMRG)

<http://gpsagrants.unm.edu/>

Applications Deadline: September 18, 2016

Nature of the award:

1. The NMRG offers two different types of grants:
 - I. High Priority: \$5,000 and applicant must collaborate with a New Mexico state agency, non-profit, community-based organization that directly benefits New Mexicans. Cannot collaborate with UNM or its branches.
 - II. General Priority: \$3,000 for general research that does not require collaboration with another entity.
2. The NMRG grant has only one funding cycle, each fall.
3. Awards may fund activity in the period between July 1 to June 30.

Eligibility:

1. Any graduate students in good standing may apply.
2. Applications must be highly competitive.

Application Process:

1. Apply directly to GPSA.
2. Self-nomination using online forms with required attachments.

Student Research Grant

<http://gpsagrants.unm.edu/>

Applications Due: September 18, 2016. Check website for Spring and Summer deadlines

Nature of the award:

1. This award funds research related to the completion of a degree as well as other research relevant to the applicant's field.

2. The award also funds travel to conferences to present research.
3. Students may receive up to \$500 per academic year (from summer to spring).
4. The Grants Committee runs funding cycles each semester.

Eligibility:

1. Graduate students in good standing

Application Process:

1. Apply directly to GPSA.
2. Self-nomination using online forms with required attachments.

Professional Development Grant (PDG)

<http://gpsagrants.unm.edu/>

Applications Deadline: September 18, 2016. Check website for Spring and Summer Term deadlines.

Nature of the award:

1. The award was created in 1998 to help graduate and professional students with travel expenses for events not covered under the SRG Grant.
2. This includes travel to interviews, clinics, mock-trials, auditions and conferences at which you are not presenting your own research.
3. These awards help students begin to establish their professional career and extend their education through professional travel opportunities.
4. Students may receive up to \$500 per academic year (from summer to spring).
5. The GPSA Grants Committee runs funding cycles each semester.

Eligibility:

1. Graduate students in good standing

Application Process:

1. Apply directly to GPSA.
2. Self-nomination using online forms with required attachments.

Latin American and Iberian Institute (LAI)

LAI Field Research Grants

<http://laii.unm.edu/funding/tinker.php>

Application Deadline: Usually October (for projects Nov-March) and March (for projects April-Sept). Check website.

Nature of the award:

1. Amount variable, but small seed grants (4-8 weeks)

2. These awards are meant to assist students and faculty in obtaining their first or second field research experience in Latin America.
3. The grants are generally for fairly brief periods of research (typically four to eight weeks) and cover transportation and lodging costs associated with the research.
4. Student must demonstrate contacts with scholars in the country where research will take place.

Eligibility:

1. Graduate Students in good standing.

Application Process:

1. Apply directly to LAII.
2. Self-nomination using online forms with required attachments.

LAII Ph.D. Fellowship

<http://laih.unm.edu/funding/phd.php>

Application Deadline: Self Nominate to Department 1st Friday of Spring Semester

Nature of the award:

1. The LAII awards ten fellowships annually.
2. The fellowship provides a stipend and a waiver of tuition and fees.
3. Students who are awarded LAII Ph.D. Fellowships may receive other awards that directly support the costs of research activities, but they may not receive both the LAII Ph.D. Fellowship and any other fellowship that provides a basic living stipend.
4. Anthropology can nominate 3 or 4 students for the award.

Eligibility:

1. In order to be considered for the LAII Ph.D. Fellowship, students must be nominated or re-nominated by the chairperson of their department.
2. Students who seek nomination or re-nomination are encouraged to contact either the chairperson or graduate advisor of the nominating department.

Application Process:

1. LAII partner departments at UNM may nominate Ph.D. students whose research focuses on Latin America or Iberia.
2. LAII PhD application forms are distributed by the nominating department, and are not available directly from the LAII.
3. Students who are nominated by their department should submit their application materials directly to their department, according to its internal procedures.
4. Email your materials to Matt Tuttle and your subfield Grad Advisor with a letter of application, a current Curriculum Vitae, and a dissertation proposal or outline and a copy of the LAII application form.
5. Subfield will rank applicants, and the list will be given to the Graduate Committee for final decision.

6. Nominated students will be required to prepare additional application materials required by LAII.

Foreign Language and Area Studies (FLAS) Fellowships

<http://lail.unm.edu/funding/flas.php>

Application Deadline: TBA

Nature of the award:

1. FLAS Fellowships promote the study of less-commonly-taught languages.
2. Recipients of academic year FLAS Fellowships are required to take courses at UNM in K'iche' Maya, Portuguese or Quechua as well as Latin American area studies courses.
3. Applicants must be prepared to study one of the designated languages at the intermediate or advanced level.
4. Summer fellowships are also available. More information can be viewed in the FLAS academic year fellowship guidelines and application on the LAII website.

Eligibility:

1. Graduate student recipients of academic year FLAS Fellowships are required to take courses at UNM in K'iche' Maya, Portuguese or Quechua as well as Latin American area studies courses.

Application Process:

1. Apply directly to LAII.
2. Self-nomination using online forms with required attachments.

Arts and Sciences

Interdepartmental Teaching Assistantships

Application Deadline: January 31, 2017

Nature of the award:

1. These awards include the same benefits, stipend and workload as Department Assistantship positions.
2. Assignments and applications will be specifically for English, Math, Spanish & Portuguese or Foreign Studies.
3. These are typically one-year positions, but can be renewed several times if the particular department has need of continued service and it is a good match.
4. The stipend is currently \$14,198 per year, plus tuition and health insurance.

Application Process:

1. Applications will be solicited by email. Additional information will be available at that time.

2. Application materials are available on A&S website.
3. Submit application materials to Matt Tuttle and your subfield Graduate Advisor.

Other Sources of Aid

Mellon Fellowships

Application Deadline: Spring TBA

Nature of the award:

1. UNM invites advanced graduate students in American Studies, Anthropology, Communication and Journalism, History, Linguistics, and Sociology to apply for the Mellon Doctoral Fellowships.
2. These fellowships were established to increase recruitment, acceptance, and retention of Latino and Native American doctoral students, as well as advance scholarship focusing on the historic and cultural dimensions of Latino and Native American peoples.

Eligibility:

1. Students must currently be enrolled in a doctoral program in one of the six aforementioned departments at UNM.
2. By the end of the spring semester students must also have completed the requisite course work and departmental program requirements, and received approval of their dissertation topic.
3. The Mellon Fellowship Advisory Board will select fellows based on the eligibility criteria presented above as well as additional information included in the student's application packet.
4. Previous accomplishments, promise of future scholarship and demonstrated commitment to Latino, Native American or other underrepresented communities will be considered as positive factors in choosing fellows.

Application Process:

1. Applications will be sought through the anthgrad listserv.
2. Application deadline will be announced in September.
3. Students must submit the following application packet material:
 - a. Application cover page,
 - b. One-page statement regarding the student's personal history as it relates to his/her field of study,
 - c. One-page statement describing how the fellowship will help the student complete his/her degree and how his/her work contributes to humanistic social science among or for Latinos, Native Americans and/or other underrepresented communities,
 - d. Dissertation prospectus and timetable,
 - e. Unofficial transcript,
 - f. A curriculum vitae,

- g. A letter from the Department Graduate Program Coordinator or UNM Office of Graduate Studies certifying that the student has completed, or will complete by the end of the spring semester, the necessary degree requirements, and
- h. Two letters of recommendation.

Center for Southwest Research (CSWR)

<http://elibrary.unm.edu/cswr/fellowships.php>

Application Deadline: May

Nature of the award:

1. The Center for Southwest Research (CSWR) provides fellowships each year for UNM graduate students to work in collections, digitization, and other program areas of the CSWR.
2. Please note, these are NOT research fellowships.
3. Funding for these fellowships comes from the UNM Center for Regional Studies, University Library endowments, and other sources.
4. The following fellowships are currently available:
 - a) Archaeological Collections Fellowship,
 - b) Community Service Collections Fellowship,
 - c) Cultural Landscape Pictorial Fellowships,
 - d) New Mexico Art, Decorative Art and Historic Furnishings Documentation Fellowship,
 - e) Pictorial Fellowship,
 - f) Post-Custodial Spanish American Collections Fellowship.
 - g) Additional fellowships may be as funding allows.

Eligibility:

1. Graduate Student in good standing
2. See CSWR Website for additional information regarding eligibility

Application Process:

1. Apply directly to CSWR
2. Application materials are available on their website

UNM Financial Aid

UNM administers student loans including short-term emergency loans. UNM also administers a number of other such funds, as well as work-study and student employment programs. In addition we encourage graduate students to investigate outside sources of funding for study/research. The Office of Research will assist in learning how to use MIDAS Server that allows researchers to search numerous databases for funding information about federal and private grants, contract opportunities, fellowships and sponsored research support.

APPENDIX

Funding at a Glance 2016-2017: Due Dates and Contacts

Curriculum Vita: Formatting, Content

Anthropology Graduate Student Travel Allocation Grant Application Form

University of New Mexico Application for Graduate or Teaching Assistantship

The University of New Mexico Temporary Part Time Application (PTTA) for Graduate Students

Funding at a Glance, 2016-2017

Important Notes:

1. Due dates may change. Check competition websites well ahead of estimated/TBA due dates and check your email for deadline and application updates.
2. For university-wide competitions where students are nominated by the department, the departmental deadline is well before the campus deadline due to internal review.
3. All application materials required by the university sponsoring office are also required by the department and are due by the departmental deadline.
4. Incomplete applications may not receive full consideration.
5. For more information on campus competitions that are not based in the department, please contact the relevant sponsoring office.
6. New opportunities will be announced periodically via email.

KEY: GS= Office of Graduate Studies, GPSA = Graduate and Professional Students Association, LAII = Latin American and Iberian Institute

FALL 2016 COMPETITIONS

2016-2017 deadline	Recurring deadline	Funding	Maximum Amount	Where do I send my application?
8/21/16		(PTTA) Teaching Assistant for Spring semester	\$3828.09 (per 3cr class) + 6 credit hours tuition + health insurance	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
9/23/16	5 th Friday of Fall Semester	(PDG) Professional Development Grant	\$500 per academic year	GPSA: http://gpsagrants.unm.edu/
9/23/16	5 th Friday of Fall Semester	(NMRG) New Mexico Research Grant	Variable	GPSA: http://gpsagrants.unm.edu/
9/23/16	5 th Friday of Fall Semester	(SRG) Student Research Grant	\$500 per academic year	GPSA: http://gpsagrants.unm.edu/
See! 3/22/17		Field Research Grants	Variable	LAII: http://laii.unm.edu/funding/tinker.php
10/10/16	Monday before Fall Break	Professional Travel Grant	\$300	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
10/10/16	Monday before Fall Break	Frieda Butler Award	\$500	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
10/10/16	Monday before Fall Break	New Mexico Folklore Scholars Endowment	\$500	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
10/10/16	Monday before Fall Break	Ruth E. Kennedy Award	\$500	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
11/25/16	Last Friday in November	Ortiz Center & AGSU Award for Public Anthropology	\$200	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor

12/16/16	1 month before start of Spring Semester. Deadline is opening date	(S-CAP) Conference Award to attend conferences in SPRING Semester Best to apply on OPENING DATE.	\$600	OCS: http://www.career.unm.edu/students-alumni/s-cap.html
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SPRING 2017 COMPETITIONS

2016-2017 deadline	Recurring deadline	Funding	Maximum Amount	Where do I send my application?
1/20/17	1 st Friday of Spring Semester	Graduate Dean Dissertation Fellowship. More info at: http://grad.unm.edu/funding/fellowships/deans-fellowship.html	\$8,000	Matt Tuttle: mattt@unm.edu AND your subfield Grad Advisor
1/20/17	1 st Friday of Spring Semester	Latin American and Iberian Institute Ph.D. Fellowship (LAI). More info at: http://lail.unm.edu/funding/phd.php	Approx. \$12,000 + Tuition	Matt Tuttle: mattt@unm.edu AND your subfield Grad Advisor
1/22/17	Preference, 1 st Friday of previous semester	(PTTA) Teaching Assistant for Fall 2017	\$3828.09 (per 3cr class) + 6 credit hours tuition + health insurance	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
1/22/17		Hibben Senior Scholarships	\$15,000	Maxwell, Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
1/22/17		(TA/GA) Teaching/Graduate Assistant (Department) for one or both semesters Fall 2017 -Spring 2017.	\$14198/year + 12 hrs tuition/ health insurance (.50 GA appt)	Department: Matt Tuttle mattt@unm.edu and your subfield Grad Advisor
TBA		(FLAS) Foreign Language and Area Studies Fellowships	\$15,000 + tuition	LAI: http://lail.unm.edu/funding/flas.php
TBA		(PDG) Professional Development Grant	\$500 per academic year	GPSA: http://gpsagrants.unm.edu/
TBA		(SRG) Student Research Grant	\$500 per academic year	GPSA: http://gpsagrants.unm.edu/
3/1/17		(HED) Higher Educational Development Foundation	\$7,200 per academic year	http://grad.unm.edu/funding/scholarships/hed-scholarship.html
3/1/17		Grad Research Supplement, http://grad.unm.edu/funding/grants-students/research-supplement.html	\$2,000	Graduate Studies: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor.
3/22/17 Before 5PM		Field Research Grants for research conducted between April 1, 2017 and December 31, 2017	Variable	LAI: http://lail.unm.edu/funding/tinker.php
3/6/17	Monday before Spring Break	Research Development Grant	\$600+	Graduate Studies:

				Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
3/6/17	Monday before Spring Break	Travel Grant	\$300	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
TBA (begin checking in March)		Center for Southwest Research (CSWR)	\$15,000 (2016 -2017)	CSWR: Opportunities vary each year. Check http://elibrary.unm.edu/cswr/fellowships.php in the Spring for info and deadlines
4/14/17	Second Friday in April	Ortiz Public Policy Fellowship	\$10,000 + 2,000 for tuition & insurance	Department: Matt Tuttle mattt@unm.edu AND your subfield Grad Advisor
5/5/17	1 month before start of Summer Semester	(S-CAP) Student Conference Award Program. Deadline is opening date for applications to attend conferences in SUMMER Semester . Apps accepted up until one month before conference, but best to apply on OPENING DATE.	\$600	OCS: http://www.career.unm.edu/student-s-alumni/s-cap.html

SUMMER 2017 DEADLINES (AND AWARDS WITH NO DEADLINES)

2016-2017 deadline	Recurring deadline	Funding	Maximum Amount	Where do I send my application?
TBA		(PDG) Professional Development Grant	\$500 per academic year	GPSA: http://gpsa.unm.edu/funding/grants/PDG.html
TBA		(SRG) Student Research Grant	\$500 per academic year	GPSA: http://gpsa.unm.edu/funding/grants/SRG.html
7/21/17	1 month before start of Fall Semester	(S-CAP) Student Conference Award Program. Deadline is opening date for applications to attend conferences in Fall Semester . Apps accepted up until one month before conference; best to apply on OPENING DATE.	\$600	OCS: http://www.career.unm.edu/students-alumni/s-cap.html

HOW TO FORMAT YOUR CURRICULUM VITAE

Part of the application process for most funding sources is preparation of a Curriculum Vitae (CV). You will also need a CV when you apply for jobs or outside funding agencies for support. A standard format is provided below. However, please note the following:

1. Be consistent with your dates
2. Omit heading categories if you have nothing to put in them (i.e. Books or Awards)
3. Never put oral presentations in with publications. These must be listed under separate headings
4. Do NOT pad your CV—it is obvious to everyone when you do so.
5. Use professional quality white or off-white paper and normal type-face. Colored paper and flowery script are not acceptable in professional circles.
6. Do NOT put personal data such as your birthdate, social security number, gender, ethnicity, sexual orientation, or marital status on your CV.

The CV is a summary of your academic and/or professional career. The CV differs from a resume in that the latter is oriented more towards emphasizing your skills and interest in obtaining employment in a business context.

The CV is a personal document and should be presented in your own personal style. There are certain basic kinds of information that should be included. Those categories are listed below. As a student, you probably will not have relevant information for all of these categories, or in some instances, only one or two items. However, as your career grows, so will your CV. Your CV is a useful tool for you to keep track of your accomplishments as you move through your graduate and professional career.

Basic Information to Include:

1. Personal Information
 - a) Name
 - b) Address
 - c) You may include your country of birth and citizenship
 - d) DO NOT include: Date of birth, ethnicity, marital status, # of children, or gender orientation.
2. Educational History
 - a) Institution, dates, degree(s) earned (indicate honors), major field of study
 - b) Repeat above as appropriate
 - c) Thesis/dissertation title, name of thesis/dissertation director (list as appropriate)
3. Professional Employment History
 - a) Job title, employment organization, address, dates of employment (if academic or professional)
4. Professional Honors
 - a) Professional honors or recognition (fellowships or awards).
5. Professional Specializations
 - a) Briefly list areas of professional expertise and/or interest (as appropriate). It is usually helpful to separate topical specialization from area interests

6. Publications
 - a) List with most recent publications first. Follow the style of the American Anthropologist, the American Journal of Physical Anthropology, or American Antiquity in formatting your entries. Note that the style differs somewhat for journal articles, chapters in books, books, etc.
7. Participation in Professional Meetings
 - a) Papers presented at professional meetings. List title, name, place and date of meeting.
 - b) Participation as organizer and/or chair of a session. List name of session, name, place and date of meeting.
8. Research
 - a) List any research projects you have worked on including: Title of research, name of principal investigator, dates of research, funding organization (optional –amount of research award).
9. Specialized experience that is professionally relevant such as, living abroad, extensive travel, or voluntary activities.
10. Teaching Experience:
 - a) List titles of courses, nature of teaching responsibility.
11. Professional Service
 - a) Officer in a professional organization, service on committees for professional organizations, referee for papers or manuscripts submitted to journals or publishers, referee for research proposal, etc.
12. Professional Memberships
 - a) Category of membership (i.e. student, associate, fellow, etc.), name of association or society.
 - b) Where appropriate, list offices held or committees you have served.

**Anthropology Graduate Student Travel Allocation Grant
Application Form**
(For Travel to Professional Meetings and Conferences Only)

Name:	
Banner ID:	
Date of Request:	
Subfield:	
Years in program:	
Name/Date/Location of Conference:	
Indicate nature of your participation*:	
Title of poster or presentation (if applicable):	
Paper/Presentation Accepted?	
Estimate of total travel expense:	
Requested Amount (\$300 limit):	
Have you received travel funds from the department before? If so, please give the amount, what it was used for, and when.	
Attach abstract & brief statement regarding importance of conference professional development	
Email the completed application to Matt Tuttle mattt@unm.edu and your subfield Grad Advisor.	
Criteria include: Seniority (closeness to completion of dissertation), Timely progress, Strength of application	
Note: Students who have not received previous travel awards may be favorably considered. Limit of 3 travel grants during time at UNM starting with the 2007-08 academic year.	
*Organizing and/or chairing a session; Presenting a paper; Poster session; Invited; Volunteered; Other (please explain)	

**Anthropology Graduate Student Application for
Teaching Assistantship/Graduate Assistantship**

Name:	
Banner ID:	
Contact Information (include email and phone):	
Date of Request:	
Subfield:	
Semester applied for:	
Area of Specialty and Special Skills:	
Preferred Courses:	
Advisor/Committee Chair:	
Total number of graduate course hours completed at time of application:	
Cumulative Grade Point Average:	
Previous Assistantships (List semester, course number, FTE/hours per week):	
Degree requirements completed?	
Master's or Comps exam?	
MA or MS completed?	
PhD completed?	
Qualifying exam, if applicable?	
Have you formed a committee?	
Language/skill requirements?	
Specials?	
Dissertation Proposal submitted to external agency?	
Have you completed OILS 583?	

Have you taught as PTTA? If yes, list course, semester, and year.	
Please list and describe other teaching workshops or courses you have completed:	
List 3 faculty references, with emails:	
List other funding you have received over \$5,000:	
Additional Comments:	
Additional Materials: Attach a recent copy of your CV	
Email the completed application to Matt Tuttle mattt@unm.edu and your subfield Grad Advisor.	

**Anthropology Graduate Student Application for
Part Time Teaching Assignment (PTTA)**

Name:	
Banner ID:	
Contact Information (include email and phone):	
Date of Request:	
Subfield:	
Semester applied for:	
Area of Specialty and Special Skills:	
Preferred Courses:	
Advisor/Committee Chair:	
Total number of graduate course hours completed at time of application:	
Cumulative Grade Point Average:	
Previous Assistantships (List semester, course number, FTE/hours per week):	
Degree requirements completed?	
Master's or Comps exam?	
MA or MS completed?	
PhD completed?	
Qualifying exam, if applicable?	
Have you formed a committee?	
Language/skill requirements?	
Specials?	
Dissertation Proposal submitted to external agency?	
Have you completed OILS 583?	

Have you previously taught as PTTA? If yes, list course, semester, and year.	
Please list and describe other teaching workshops or courses you have completed:	
List 3 faculty references, with emails:	
List other funding you have received over \$5,000:	
Additional Comments:	
Additional Materials: Attach a recent copy of your CV	
Email the completed application to Matt Tuttle mattt@unm.edu and your subfield Grad Advisor.	

