UNM DEPARTMENT OF ANTHROPOLOGY
ORGANIZATIONAL MANUAL
2017-2018

Chair: Les Field

Associate Chair: Keith Hunley

Regular (Full Voting) Faculty:

Professors: Boone, Crown, Field, Graves, Long, Prufer, Wills
Associate Professors: Dinwoodie, Edgar, Emery Thompson, Hayashida, Huckell, Hunley, Jones, Muller, Nelson, Oakdale, Pearson
Assistant Professors: Mattison, Traxler

Part-time Faculty (With or Without Voting Rights):

Full Professor (Part-Time): Stuart
Faculty Associate: Research Associate Professors: Phillips [Maxwell], Dello Russo [OCA]
Faculty Associate: Research Assistant Professor: Bass, McChesney [Maxwell], Steiglitz

Subfields and Voting Faculty:

The Department is divided into three subfields: archaeology, ethnology, and evolutionary anthropology. Probationary faculty are hired with respect to one of the subfields but may affiliate with more than one. The subfields review matters pertaining to their curricula and teaching schedule, faculty members and associates, degree programs, and other initiatives. Tenured and tenure track faculty are eligible to vote on subfield matters.

Archaeology: Boone (Undergraduate Advisor), Crown, Graves (Convener-SP18), Hayashida (Convener-FA17), Huckell (Graduate Advisor/Archaeology), Jones (Graduate Advisor/Public Archaeology), Phillips [Maxwell], Prufer, Traxler, Wills

Ethnology: DeHaas (Term Teacher and Undergraduate Advisor), Dinwoodie (Graduate Advisor), Field, Oakdale (Convener), Rhodes (Visiting Lecturer III)

Evolutionary Anthropology: Edgar, Emery Thompson, Hunley (Undergraduate Director), Long, Mattison, Muller (Graduate Director), Nelson (Convener), Pearson

Staff:
Jennifer George, Department Administrator/Building Coordinator
Matthew Tuttle, Coordinator, Program Advisement/Graduate Advisor/Policy Database Manager
Cathy Osborn, Coordinator of Education Support
JoNella Vasquez, Accountant
Kyle Land, Student Administrative Assistant

Post Doctoral Fellows
Andreas Berghanel-Evolutionary Anthropology
Chun-Yi Sum-Evolutionary Anthropology

**Emeritus Faculty in Residence:**
Louise Lamphere-Ethnology
Jane Lancaster-Evolutionary Anthropology; Human Nature Editor
Karl Schwerin-Ethnology
Lawrence Straus-Archaeology; JAR Editor

**Alfonso Ortiz Center for Intercultural Studies:**
Lea McChesney [Maxwell], Director

**Advisory Group:** Field (Chair), Graves (Archaeology Convener-SP18), Hayashida (Archaeology Convener-FA17), Oakdale (Ethnology Convener), Nelson (Evolutionary Anthropology Convener), Muller (Graduate Director), Hunley (Undergraduate Director)

- The Chair and Conveners meet periodically with the Chair to discuss and advise about specific matters of departmental concern and/or to vote on special faculty awards. Advisory Group matters are kept confidential or reported electronically or during faculty meeting at the Chair’s discretion.
- The Advisory Group will also coordinate matters pertaining to our Academic Program Review (APR)

**Colloquium Committee:** Jones, Mattison, Brause meets as necessary and works with Osborn on scheduling colloquia.

**Exhibits Committee:** Traxler, Emery Thompson, Huckell, George, meets as necessary and works on exhibits for the Department

**Graduate Committee:** Muller (Director), Dinwoodie, Huckell, Jones, Tuttle, George

- Committee (3 subfield representation + Public Archaeology representation) meets throughout the semester about the graduate program and/or to vote on special Graduate Student awards. Members report to their subfield on these meetings. Graduate Director reports the substance of the committee deliberations to the Department Chair. Tuttle enters committee policy decisions in the Department Policy Database. Graduate Committee is responsible for organizing the assessment of graduate programs in Anthropology.

**Subfield Conveners:** Graves (Archaeology-SP18), Hayashida (Archaeology-FA17), Oakdale (Ethnology), Nelson (Evolutionary Anthropology)

- Subfield Conveners organize meetings of their respective subfields to determine teaching schedule for regular and part time instructors (Fall, Spring, Summer, Intersession, On-line, UNM West), to review graduate student annually, to rank their graduate students for TA and GA positions, awards, and other funding as they become available. Subfields must also meet to review and revise courses and curricula for concentrations at both undergraduate and graduate levels. Subfields also determine their faculty recruitment priorities, and participate in subfield
planning, resource and space allocations, teaching collections, and other matters pertinent to the subfield.

**Undergraduate Committee:** Hunley (Director), DeHaas, Boone, George

- Committee (3 Subfield Representation) meets throughout the semester about the undergraduate program. Members report to their subfields on these meetings and present major curriculum changes to the committee. Undergraduate Director reports the substance of the committee deliberations to the Department Chair. Undergraduate Director reports policy decisions to Tuttle for Department Policy Database. Undergraduate Committee is responsible for organizing the assessment of undergraduate GE courses in Anthropology and the undergraduate majors in Anthropology.

**Joint Standing Committees:**

**Board of Archaeologists:** Boone, Crown, Edgar, Graves, Hayashida, Huckell, Jones, Phillips [Maxwell], Prufer, Traxler, Wills

**Clark Field Archive and Library Policy Committee:** Philips (Chair) [Maxwell], George, Lujan [Maxwell]

**Review Committees:**

- The Department establishes review committees for each new probationary tenure track faculty hires. These committees conduct annual reviews, the mid-probationary review, and serve as the promotion and tenure committee. The Department also has a salary review committee that meets each year to evaluate faculty contributions in research, instruction, and service, provides a numerical rank in each area, and these scores along with their written assessments are forwarded to the Chair who makes recommendations on salary increments for probationary faculty, provides an annual summary of progress. Annual reviews are conducted for all non-tenure track faculty in Anthropology who wish to remain associated with the Department. These include research associates, post-doctoral associates, adjunct faculty and other courtesy appointments.

**Mid Pro Review, Mattison:** Muller (Chair), Dinwoodie, Hunley, Brewer [student member] **Mentor:** Edgar

**Promotion/Tenure Review, Traxler:** Crown (Chair), Prufer, Oakdale, Sabbi [student member]; **Mentor:** Graves

**Tenure Review, Huckell:** Wills (Chair), Hayashida, Oakdale, Rusk [student member]; **Mentor:** Straus

**Continuing Non Tenure Track Faculty Review Committee:** Boone (Chair), Oakdale, Nelson

**Hiring Committees:**

**Archaeology Assistant or Associate Professor:** Crown (Chair), Emery Thompson, Pearson, Trujillo [American Studies]

**Ethnology Assistant Professor:** Dinwoodie (Chair), Nelson, McChesney [Maxwell], Campos [History]
Museum Director/Open Rank: Crossey (Chair) [Dean’s Office], Field, Phillips [Maxwell], Wills, Traxler, Long, Lee [Native American Studies], Cook [Museum of Southwestern Biology]

Faculty Senate Representative: Traxler

Student Organizations:

Anthropology Graduate Student Association (AGSU):

President- Asia Alsgaard
Vice-President- Victoria Bowler
Secretary- Katherine Brewer
Treasurer- Shelby Magee
Conference Coordinator- Cassie Smith
Ethnology Representative- Sarah Leiter
Archaeology Representative- Genevieve Woodhead
Evolutionary Anthropology Representative- Drew Enigk
Undergraduate Anthropology Society Representative- Daniel Shattuck
Maxwell Board Representative- Mark Williams

Undergraduate Anthropology Society (UAS):

Executive Officers:
President - Monyssha Rose
Senior Vice President - Samantha Ascoli
Junior Vice President - Stephen West
Secretary - Devan Eaton
Treasurer - Miranda LaZar

Subfield Representatives:
Evolutionary Anthropology - Shayne Halter
Ethnology - Sara Valesquez