

UNM Department of Anthropology

GA/TA/PTI Application

The Department provides Graduate Assistantships (GAs) and Teaching Assistantships (TAs) annually to graduate students and may have Part-Time Instructor (PTI) positions available as well. Please note that TA and PTI assignments require teaching and grading of classes and may be dependent on minimum enrollment thresholds. GA assignments require assisting an instructor or professor of a class. Only students currently enrolled in the graduate program are eligible. Additional information regarding subfield-specific procedures is included at the end of this application.

Date of Application _____ Year/semester(s) Applying For _____

Name _____ Banner ID _____

Contact Information (email and phone) _____

Subfield _____ Year in Program _____ Advisor _____

Area of specialty or special skills _____

I would like to be considered for (check all that apply):

GA position TA position PTI position

Total number of graduate course hours completed at time of application _____

Cumulative GPA _____

Previous Assistantships (List semester, course number, job title, and FTE/hours per week) _____

Previous teaching workshops or other courses you have completed related to instruction _____

Please list any other funding you have received over \$5,000 while in the Graduate Program _____

Degree Requirements Completed	Yes _____	No _____
MA or MS Completed	Yes _____	No _____
Qualifying Exam Completed	Yes _____	No _____
Language/Skills Requirements Completed	Yes _____	No _____
Proposal Defense (PhD Comprehensive exam) Completed	Yes _____	No _____
Dissertation Committee Formed	Yes _____	No _____
Dissertation Proposal submitted to external agency	Yes _____	No _____
OILS 583 Completed	Yes _____	No _____

Additional Comments _____

Three (3) faculty references (with email address)

1. _____
2. _____
3. _____

Please attach a current CV to this application, and email completed application to Manny López (mlopez12@unm.edu) and your subfield Graduate Advisor.

SUBFIELD SPECIFIC GUIDELINES FOR ASSISTANTSHIP APPLICATIONS

Archaeology

The Archaeology Faculty believes that teaching experience is an important part of graduate training. Our goal is to provide students who are making satisfactory progress within the degree program with the opportunity to teach during their graduate careers. All archaeology students are eligible to apply for GA and TA positions, although students normally will not be offered TA positions prior to completing the Master's (or, in the case of students entering with a Master's in hand, until their third year of graduate study). To be eligible for PTI positions, students must ordinarily have advanced to candidacy. We rely upon three criteria (beyond the eligibility requirements listed above) in assigning assistantship and instructor positions: years within the program (seniority), satisfactory progress towards the degree, and number of prior assistantship/instructor positions held. Additional criteria may also be taken into consideration, such as specific aspects of progress in the program (e.g., completion of skills/language requirements, submission of the proposal for funding), background appropriate for particular courses, and anticipated date of graduation. **Please note that students with assistantship and instructor positions should be in residence at UNM for the duration of their contracted assignment; we cannot guarantee online assignments.**

Ethnology

If a student has been awarded a funding package that includes work as a GA, they do not need to apply to be a GA for the years covered by their package. All other students must apply anew every year for GA/TA positions. In determining students' ranking each year, faculty members in Ethnology take the following factors into consideration: seniority (length of time on a TA/GA list), number of course completed, other requirements completed, GPA, and financial need. We try to give each student four semesters of GA/TA experience over the course of their graduate training. After these four, a student may continue to apply for GA/TA positions, but will only be selected once others who have not yet completed their four semesters have been placed. Junior students will be placed as assistants in classes led by other instructors as GAs. TA positions, in which graduate students are teaching their own classes, are reserved for more senior students. Our goal is to give all of our students some GA and TA experience before they finish the PhD.

Evolutionary Anthropology

Our goal is to support each new graduate student for at least three years, renewable pending satisfactory performance. In arriving at the GA/TA decisions, students who apply are ranked according to the following criteria:

1. Skill sets appropriate for the tasks of the class.
2. Satisfactory progress toward the degree.
3. Students who are no longer taking classes are ranked below those needing class credit hours.

Ordinarily, graduate students do not grade other graduate students (e.g. as Teaching Associates), although advanced students may serve as GA/TAs for upper division classes. In Biology of the Skeleton (ANTH 350), an advanced graduate student acts as TA for the lab portions of the class and some 1st year graduate students do take the class. Advanced students may also assist with upper level lab courses such as ANTH 556L or ANTH 553. In these cases, the graduate students are always graded by the faculty member teaching the class.

1. Generally, we do not expect first year students to be qualified to GA/TA any class except Anthropology 101 or 150. In those cases they do not teach actual sections of the class.
2. We do not have a limit on graduate student support but advise students that they are expected to generate their own outside funding by 3rd to 4th year.