**Department of Anthropology****Annual Review of Workload Expectations Form  
for Previous and Coming Calendar Years**

**Name:**

**Rank:**

**In Rank Since:**

Per the Collective Bargaining Agreement, the department chair will “annually review and approve the individual academic workload expectations of each bargaining unit member in each of the workload categories, in alignment with the academic workload policy of that department.” The department workload policy is appended to this document. The CBA recognizes that “workload expectations can be adjusted during the year in response to emergent needs and opportunities, and such adjustments should be documented.”

Per this requirement, please list your 1) teaching, scholarly work, and service workload accomplishments for the previous calendar year, and 2) workload expectations for the coming calendar year.

**Workload Accomplishments for previous calendar year**

Below, please explain any deviations between your expectations and accomplishments.

Scholarship:

Teaching

Service

**Workload Expectations for coming calendar year**

Scholarship:

Teaching:

Service:

We, the undersigned, agree upon the workload expectations established above for the coming Calendar Year, and that this work will be reviewed before May 1 of the next calendar year.

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**Signature of Department Chair Date**

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**Signature of Faculty Member Date**